

Extractive Industries Micro-Credentials

Safe Working Practices

Site Construction and Maintenance

Standard Operating Procedures







GET QUALIFIED WITH MITO

These micro-credentials are designed for extractive industry employees, particularly those wishing to be appointed to a safety-critical role under the Health and Safety at Work (Mining Operations and Quarrying Operations) Regulations 2016.

SAFE WORKING PRACTICES MICRO-CREDENTIAL (LEVEL 3)

Duration: 2 months

Programme outline

This programme will provide an understanding of the general safety practices for workers, and how to undertake a job safety analysis in the extractives industry.

2024 programme fee

\$350 (excluding GST). This is a fixed fee and is non-refundable.

Delivery

Delivery will be conducted by an off-job training course run by a provider. Courses will be of two-day duration.

| UNIT STANDARDS | | LEVEL | CREDITS |
|----------------|--|-------|---------|
| 19522 | Undertake job safety analysis | 3 | 3 |
| 23648 | Demonstrate knowledge of and follow safe working practices at an extractive site | 3 | 5 |

SITE CONSTRUCTION & MAINTENANCE MICRO-CREDENTIAL (LEVEL 4)

Duration: 2 months

Programme outline

This programme will provide the skills and knowledge to identify the attributes and health and safety considerations of conveyors, crushers, and screening plant; follow, maintain and recommend modifications for stockpiling and tip head management plans; and explain associated hazards and controls, in the extractives industry.

2024 programme fee

\$750 (excluding GST). This is a fixed fee and is non-refundable.

Delivery

Delivery will be conducted by an off-job training course run by a provider. Courses will be of two-day duration.

| UNIT STANDARDS | | LEVEL | CREDITS |
|----------------|--|-------|---------|
| 31092 | Demonstrate knowledge of conveyors, and crushing and screening plant for extractive industries | 3 | 5 |
| 32283 | Explain hazards and controls associated with stockpiling and tip heads at extractive sites | 4 | 2 |
| 32284 | Follow, maintain and recommend modifications for stockpiling and tip head management plans at an extractive site | 4 | 6 |



STANDARD OPERATING PROCEDURES MICRO-CREDENTIAL (LEVEL 5)

Duration: 1 month

Programme outline

This programme will provide the skills and knowledge to identify the key components of an extractive site operations activity, write a standard operating procedure, and test and review the documented standard operating procedure, in the extractives industry.

2024 programme fee

\$75 (excluding GST). This is a fixed fee and is non-refundable.

Delivery

This course will be completed online via eLearning which can be easily accessed at any time from any device – mobile phone, tablet or PC.

| UNIT STANDARDS | | LEVEL | CREDITS |
|----------------|--|-------|---------|
| 28982 | Develop standard operating procedures for an extractive site | 5 | 5 |

**SAFE WORKING PRACTICES MICRO-CREDENTIAL
(LEVEL 3)**

**SITE CONSTRUCTION AND MAINTENANCE
MICRO-CREDENTIAL (LEVEL 4)**

**STANDARD OPERATING PROCEDURES
(LEVEL 5)**

Enrol at mito.nz/extractivemicros

MITO is a business division of
Te Pūkenga – New Zealand Institute
of Skills and Technology.

We support on-job learning and
career development for the automotive,
transport, logistics and extractive industries.

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